

<b>Job Title:</b>	Project Manager	<b>Job Category:</b>	Contracts Management
<b>Department/Group:</b>	Contracts	<b>Job Code/ Req#:</b>	002
<b>Location:</b>	Monaghan, Cavan, Louth, Meath, Dublin	<b>Travel Required:</b>	Yes
<b>Level/Salary Range:</b>	Negotiable depending on experience	<b>Position Type:</b>	Full time position
<b>HR Contact:</b>		<b>Date Posted:</b>	05/09/206

**Applications Accepted By:**

**FAX OR EMAIL:**

info@broomfieldconstruction.com  
Subject Line: Application for position of Project Manager

**MAIL:**

Broomfield Construction Ltd  
Bree, Castleblayney,  
Co Monaghan

**Job Description**

**ROLE AND RESPONSIBILITIES**

Job Description:

- Manage one or several jobs from post tender stage to handover stage.
- Liaise with clients and design team.
- Select & appoint sub-contractors to selected packages.
- Designate work force and ensure a high quality finish.
- Manage health and safety aspects of the job and be responsible for the health and safety of the projects employees and any other operatives or public accessing the site.
- Write up construction programs and ensure the project stays within time and budget.
- Produce handover files, site surveys, condition reports, as built drawings for pre and post construction.

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

BSc in Construction related degree

**PREFERRED SKILLS**

Proficiency using Autocad, Microsoft Office Package.

Asta Powerproject is our preferred software for writing programs – experience in this is preferable but training can be provided to this who have good experience using Microsoft Project or similar software.

**ADDITIONAL NOTES**

3 years proven site management experience is essential